

LINEN WASHING INSTRUCTIONS

Please pick up linens each Monday morning following the weekend Masses. There are plastic bags for your convenience in transporting the soiled linens in the linen drawer. Spray the soiled linen with a stain remover to remove lipstick or any other stains.

PLEASE DO NOT USE ANY FABRIC SOFTENER IN THE WASHER OR DRYER.

Most of the linens are either 100% cotton or a cotton blend that require pressing. The purificators are folded long ways so that the cross appears on top of the fold. The corporals are folded in thirds so that the cross is on the bottom fold as it is opened on the Altar.

Some of the linens may require that they are sprayed with sizing to remove any wrinkles. The corporals should be sprayed with starch. Please do not starch the purificators.

Please do not put the corporals or purificators in the cabinet if they are wrinkled. Most require ironing.

Easter, Christmas, and Holy Days will create a heavier load of laundry. It may be necessary to pick up the laundry twice during the week. Check the supply in the cabinet to make sure we have enough linens for the daily Mass.

On a weekly basis please check the vestment closet on the north wall of the Sacristy. The albs should be checked each week to see if the collars, wrist or bottoms are soiled. If so, please take them home and launder them. The albs are permanent press and require little ironing. Take the hangers with you and return the albs to the closet.

The small wash cloths should be folded in half. Occasionally you will find towels used for Baptisms. These towels are folded in a tri-fold the long way and then folded in half. These towels are stored in the upper left cabinet with the Baptismal candles.

If you will be on vacation or away for any reason during your assigned month, please ask someone to fill in for you. Contact Elaine Wright and let her know.

If any of the linens are worn or have stains that will not come out please notify Elaine Wright. We have stock on hand and they will be replaced.

DO NOT PUT ANY LINENS WITH STAINS IN THE CABINET.

Should you have any questions or concerns please call Elaine Wright 480-232-1237 or contact Dr. Luis Rodriguez at 480-838-7474 ext. 125 or email lrodriguez@holyspirit-tempe-az.org

Thank you for your dedication to ministry and for all you do.